

OCCUPATIONAL HEALTH & SAFETY POLICY

1. INTRODUCTION

SEM and its subsidiaries (collectively referred to as “SEM Group”) recognize the importance of occupational health and safety at workplace, and are committed to providing its employees, customers, suppliers, contractors, and other key stakeholders a healthy, safe, and sustainable working environment.

Our goal is to create a safe and healthy work environment, equipped with the necessary tools and equipment and to integrate best practices, ensuring safety and minimizing or preventing, so far as reasonably practicable, workplace injuries and illnesses or any activity that presents a risk to safety and health across its business operations, whether that be at its stores, commissaries, distribution centres or office locations.

To achieve this, SEM Group has established this Policy outlining the guiding principles relating to the occupational health and safety standards that apply at the workplace and in its operations.

An electronic version of this Policy is available on 7-Eleven Malaysia’s website.

2. PRINCIPLES

At SEM Group, we strive to provide and maintain a healthy and safe working environment, and to ensure continuous improvement, through hazard identification, implementation of control measures and raising awareness among employees, contractors, customers, visitors and others who may be affected by our business operations. This includes:

- (i) ensuring compliance with all applicable health and safety laws and other requirements imposed by the Department of Safety and Health across all levels of operations;
- (ii) implementing effective occupational health and safety plans, operating procedures, crisis management manual (collectively referred to as “OSH Plans”) at all levels of operations, with continuous review and improvement;
- (iii) establishing an occupational safety and health committee, who is responsible for:
 - inspection and identification of hazards that may occur according to the OSH Plans;
 - presentation of inspection findings at committee meetings; and
 - investigation of severe non-compliance cases, incidents and accidents, and formulation of preventive action and improvement plans;
- (iv) establishing the emergency response team, acting as first responders during incidents or emergencies and initiating evacuation;
- (v) providing information, guidance, directive and training, covering operational safety and occupational health, to inculcate awareness and cultivate safe working culture at all levels of operations; and
- (vi) ensuring effective communication with employees, contractors, customers, visitors and other interested parties to make them aware of their individual occupational health and safety obligations.

3. REVIEW AND AMENDMENT

This Policy merely outlines the general principles and guidance, and shall not constitute a ground for any stakeholders or parties to claim against SEM Group for any liability. SEM Group reserves the right to continuously review and amend this Policy at any time, as and when needed.